Redding Zoning Commission – Application Form
Town of Redding, Connecticut
Limited Duration Special Use Permit

Date of Special Event: ________________ Rain Date: ________________

Event: __________________________________________________________________________
Location: _______________________________________________________________________

Names and Addresses of Owners of Record:
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Person/Organization Responsible for Event: (Written permission required if different from above):
_________________________________________________________________________________
_________________________________________________________________________________

 Been held before: ___ Y ___ N if yes, when: ______

All Items on the following page must be supplied with the Application.
Omission may be grounds for denial of application.
8 copies of all material required

Submission Requirements:
Public Hearing Required – with filing of Public Hearing Notice. Applicant responsible for submitting to Town Clerk.

Meeting only required – in Zoning Office by Noon of the Wednesday prior to the scheduled review meeting.

Allow a minimum of six (6) weeks for approval if a public hearing is required.
Supporting Documentation Required:

1. List of names/addresses of abutting property owners
2. Postage for Registered Mailing (if Public Hearing Required)
3. Site Plan of the event area – including approximate layout of event and parking.
4. Narrative description of the event including:
   a. Days of event – limited to 5 consecutive days
   b. Daily hours of event operation
   c. Expected number of attendees
   d. Traffic control and parking – including provisions for police support (if required)
   e. Event supervisory personnel
   f. Proposed signage marking the event – max size of 2’x3’; removed within 24 hours.
   g. Location/description of directional signage – max size of 6”x18”, removed within 24 hours.
   h. Sanitation provisions – including review from Redding Health Department.
   i. Access provisions for fire/ambulance or other public safety.