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Kimberly Keil, Assistant Redding Town Clerk
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REDDING BOARD OF EDUCATION REGULAR MEETING

August 1, 2023 – 7:00 p.m.

Minutes

Via Zoom Only:

<https://us06web.zoom.us/j/83923604181?pwd=L2NXVCtsNnpOKYtsRnJGUkdZcEhFdz09>

Meeting ID: 839 2360 4181

Passcode: 612429

On YouTube:

https://www.youtube.com/channel/UCSJhKa9oQfe3lydov_I-EvA

ATTENDANCE

Board members: Parkin, Hoffman, Oulton, Belfatto, Gibbons, Shanahan

Administration: McKinnon, Pierson Ugol, Scrofani, D'Agostino

Others: 2 members of the public and the recording secretary

CALL TO ORDER

C. Parkin called the Redding Board of Education Regular meeting to order at 7:05 p.m.

APPROVAL OF MINUTES

C. Parkin said that approval of the Minutes from the June 27, 2023 meeting would be tabled until the next BOE meeting.

PUBLIC COMMENT

None.

BOARD MEMBER COMMENT

None.

ADMINISTRATIVE REPORTS

Superintendent of Schools, Dr. Jason McKinnon, said they are moving along with the schedule and plans for opening up in a few weeks; that they held an administrative retreat in July, which was an opportunity to discuss ideas in a neutral setting; and that there is some minor indoor construction going on at Central Office. Dr. McKinnon previewed a personnel report that had several columns that listed new hires, rehires, status changes, separations, reasons, effective dates and any budgetary impact of the personnel listings. He said that, going forward, this personnel report will be included in Administrative Reports at BOE meetings. Dr. McKinnon also shared the High-Impact Curriculum Strategies chart, saying that they will continue with this work, and report on it, when the school year resumes. He said that the first day of school is Wednesday, August 30, 2023.

BOARD COMMITTEE REPORTS

None.

DISCUSSION AND POSSIBLE ACTION: RES AND JRMS PROJECT UPDATES

Dr. McKinnon reported that after eight months of renovating and remodeling, the projects at RES and JRMS are nearly complete and will be complete by the opening of the school year. He recounted that the scope of work at RES included the kindergarten, 1st, and 2nd grade wings; and at JRMS the work included the Community Room, library and seminar room within the library. Dr. McKinnon said that the configuration of the furniture at JRMS had changed slightly from the original plan. Facilities & Operations Manager, Michael D'Agostino presented a timeline and photos of the work, saying: at RES, the kindergarten wing has the small instruction rooms dry-walled and with doors installed, the kindergarten hallway/common area has been dry-walled and the 1st & 2nd grade lockers have been ordered. Dr. McKinnon gave a cost update on the projects with a chart and explained that the work at RES is \$24,689 over budget due to unexpected costs related to furniture installation, painting and finishing work, but that the work at JRMS is \$12,780 under budget due to the reconfiguration of furniture. He said that with the ARPA grant of \$14,000, the entire project is now \$2,091 under budget and on time for completion. Dr. McKinnon said that the one item that will be completed during an early school break is the wall in the far back of the library.

M. D'Agostino also reported on the renovation of the JRMS courtyard, saying that it is moving ahead with great speed. M. Hoffman said the work is continuing and there is now a clean sweep of what had previously been in the courtyard; he said that now they start rebuilding and that it should be able to be completed before the start of the new school year.

Dr. McKinnon congratulated the JRMS PTA on being named a National PTA School of Excellence by the National PTA Organization.

DISCUSSION AND POSSIBLE ACTION: 2023 FISCAL YEAR END FINANCIAL UPDATE

Dr. McKinnon said that this is a continuing discussion from the last BOE meeting and that they had some updated numbers to report; he shared a fiscal spreadsheet with BOE members. Director of Finance, Operations & Technology, Sara Scrofani, reported that the June health care claims were much higher than they anticipated at \$368,404. A discussion took place regarding unexpended funds, how much to contribute to the health care reserve, how much was contributed last year and what the numbers would be in these different scenarios. It was decided to keep with the plan decided upon at the June 27, 2023 Regular BOE meeting: 1) follow recommendations of Column K in the Fiscal 2023 Year-End spreadsheet; 2) \$50,000 goes back to the Town of Redding; 3) anything else leftover goes to the health care reserve fund.

C. Parkin said that at the next BOE meeting there will be a discussion on how to handle budget transfers.

ADJOURNMENT

A motion was made for Adjournment by L. Gibbons, and seconded by M. Hoffman. Absent any objections, C. Parkin deemed the meeting adjourned by unanimous consent.

The meeting was adjourned at 7:34 p.m.

Submitted by Stephanie Oulton
Secretary, Redding Board of Education

Recorded by,
Sarah Ota